

Ecommerce Advisor – Indigenous – Canada Digital Adoption Program (CDAP) - National

We're looking for enthusiastic recent graduates and post-secondary students who are interested in digital commerce and passionate about working within their communities!

Hourly Rate: \$20/hour (salaried based)

In this role, the Ecommerce Advisor will work one-on-one with First Nations, Indigenous and Inuit owned business owners to help overcome the challenges of digital transformation and succeed in the "new normal" of commerce. The Canada Digital Adoption team will be composed of digital innovators, with the proven ability to build meaningful connections and lead through change.

The Canadian Council for Aboriginal Business (CCAB) has partnered with Mosaic to deliver the Canada Digital Adoption Program. CCAB is a national Indigenous, non-partisan association. Its mission is to promote, strengthen and enhance a prosperous Indigenous economy through the fostering of business relationships, opportunities, and awareness. CDAP is designed to assist small business owners with digital transformation and is part of a Government of Canada initiative profiled in the media recently by The Globe and Mail and the Prime Minister of Canada.

In this role, you'll receive training such as Facebook, Google, Lightspeed, Mastercard, Shopify, Square Online and more, equipping you to support small businesses with growing their business online. A combination of interactive modules, on-demand webinars, and online courses over 35 hours of onboarding will prepare you, as an eCommerce Advisor, to provide:

- Consultations on eCommerce platform solutions
- 1:1 support building and launching a customized online store
- Education on cybersecurity and readiness planning
- Training on how to build a digital marketing plan

Mandatory requirements:

- Self-identify as Indigenous and/or Experience working with Indigenous (First Nations, Metis, Inuit) communities or background in Indigenous or Cultural studies
- Must be a Canadian Citizen or a permanent resident
- Must be legally entitled to work in Canada
- Must have a valid Social Insurance Number
- MUST be available to work all days of Work: Monday to Friday 9am-5pm
- MUST be comfortable with the wage: \$20.00 an hour paid as salary based on 40 hours a week
- MUST be fully available for all dates of the contract: January 22, 2024 - June 14, 2024

*****An Indigenous person is a North American Indian or a member of a First Nation, Métis, or an Inuit. North American Indians or members of First Nation include status, treaty, or registered Indians, as well as non-status and non-registered Indians. You will only be screened into this staffing process if you self-identify as an Indigenous person and/or have working/schooling Indigenous experience*****

Qualifications:

- Recent graduate (have graduated in the past 3 years)
- If currently enrolled in post-secondary it must be with a Canadian institution
- Be a top tier communicator (written and verbal)
- Proven ability to create meaningful relationships and nurture those relationships over time
- Possess excellent organizational and time management skills
- Demonstrated success in a client facing customer service roles • Be familiar with digital technologies for small business (e.g: web, social media, e-commerce)
- Must have access to a computer/laptop

The below would be considered a strong asset:

- Previous examples of success with eCommerce platforms
- Experience with marketing or client management

To Apply:

1st step: To Apply: Please send resumes to Michela.Vendramin@mosaic.com

2nd step: Eligible applicants will receive an email link requesting them to complete a video interview. Please ensure to look for these emails from our recruitment team and complete them as soon as possible.

3rd step: A recruiter will contact you to confirm last steps within 5 business days.

DISCLAIMER: Acosta/ Mosaic North America is an Equal Opportunity Employer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. Mosaic reserves the right to modify all or part of any job descriptions at its discretion in order to meet and or exceed the needs of the business.

We are committed to providing accommodations for persons with disabilities. If you require accommodation, we will work with you to meet your needs, to the extent required by law

By submitting your application, you agree with and accept the Acosta Privacy Statement and Terms of Conditions.
US: <http://acosta.jobs/privacy-policy-us/> Canada: <http://acosta.jobs/privacy-policy-ca/>